

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Tŷ Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact
Rebecca Barrett (Tel: 01443 864245, Email: barrerm@caerphilly.gov.uk)

Date: 25th September 2013

Dear Sir/Madam,

A meeting of the **Policy and Resources Scrutiny Committee** will be held at **Penallta House (Sirhowy Room), Tredomen Park, Ystrad Mynach** on **Tuesday, 1st October 2013** at **5.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in red ink, appearing to read 'Stuart Rosser', written over a light blue horizontal line.

Stuart Rosser
INTERIM CHIEF EXECUTIVE

A G E N D A

1. To receive apologies for absence.
2. Declarations of interest - Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest (s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.
3. To approve and sign the following minutes:-
 - (1) Policy and Resources Scrutiny Committee (Performance Management) held on 4th July 2013 (minute nos. 1 - 4, on page nos. 1 - 3);
 - (2) Policy and Resources Scrutiny Committee held on 24th July 2013 (minute nos. 1 - 14, on page nos. 1 - 7).
4. Consideration of any matter referred to this Committee in accordance to the call-in procedure.

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5. To receive and consider the following Cabinet reports*:-

- (1) Provisional Outturn 2012/13 – 23rd July 2013;
- (2) Future of the Welsh Purchasing Consortium – 30th July 2013.

* *If a member of the Scrutiny Committee wishes for any of the above Cabinet reports to be brought forward for review at the meeting please contact Rebecca Barrett, 01443 864245, by 10.00 a.m. on Monday, 30th September 2013.*

6. To receive a verbal report by the Cabinet Member(s).

7. To receive and consider the following Scrutiny reports:-

- (1) Notice of Motion – Bedroom Tax;
- (2) Notice of Motion – Financial Transaction Tax;
- (3) Redeployment Scheme;
- (4) Private Sector Housing Renewal Strategy – Home Improvement Grants;
- (5) Amendments to Councils Standing Orders for Contracts, Adoption of CCBC Procurement Policy and Strategy, and Welsh Government Procurement Policy;
- (6) Information Governance Policies – Records Management and Information Risk Management;
- (7) Time Off For Reservists Policy.

8. To record any requests for an item to be included on the next available agenda.

9. To receive and note the following information items*:-

- (1) Capital Outturn Report 2012/13;
- (2) Corporate Services and Miscellaneous Finance 2013/14 – Budget Monitoring – Period 4;
- (3) Write Off of Debts;
- (4) Workforce Planning Template for CCBC;
- (5) Policy and Resources Scrutiny Committee Forward Work Programme;
- (6) Minutes of the Pensions Compensation Committee – 19th August 2013;
- (7) Minutes of the Caerphilly Homes Task Group – 3rd July 2013;
- (8) Minutes of the Caerphilly Homes Task Group - 28th August 2013.

* *If a member of the Scrutiny Committee wishes for any of the above information items to be brought forward for review at the meeting please contact Rebecca Barrett, 01443 864245, by 10.00 a.m. on Monday, 30th September 2013.*

Circulation:

Councillors L. Binding, D.G. Carter, C.J. Cuss, H.W. David, Mrs D. Ellis, J.E. Fussell, C. Hawker, Ms J.G. Jones, G. Kirby, A. Lewis, C.P. Mann, S. Morgan, D. Rees, R. Saralis, Mrs J. Summers, J. Taylor

And Appropriate Officers